
NORTH SHORE MANAGEMENT BOARD

Thursday, May 22, 2008, 7:00 p.m.

Silver Bay City Hall

Meeting Minutes

<u>Members</u>	<u>Representing</u>	<u>Attended</u>	<u>Others Invited</u>	<u>Representing</u>	<u>Attended</u>
Bob Fenwick	Cook County	x	Kara Kent	ARDC	x
Scott Larson	Lake County Alternate	x	Andy Hubley	ARDC	
Peg Sweeney	St. Louis County		Ben Van Tassel	ARDC	x
Ed Bolstad	City of Grand Marais		Norm Deschampe	Grand Portage	
Scott Johnson	City of Silver Bay	x	Matt Huddleston	Lake County	x
Mark Russell	City of Beaver Bay	x	Tim Nelson	Cook County	
Mary Rosati	City of Two Harbors	x	Mike Peloquin	Mn/DNR	x
Rich Sve	Town of Silver Creek	x	Cliff Bentley	Mn/DNR	x
Jeff Cook	Duluth Township	x	Pat Collins	Coastal Program	
Tim Musick	Town of Lakewood	x	Dave Mount	Duluth Twp	x

I. COMMITTEE BUSINESS

A. Call Meeting to Order. Chair Sweeney was not in attendance. Vice Chair Musick called the meeting to order at 7:04. Roll call was taken with 8 members present.

B. New NSMB Member. Mark Russell was introduced as a new member, filling the vacant City of Beaver Bay position.

C. Public comment. Mike Peloquin, asked to give a short presentation on the DNR standards.

D. Approval of the Agenda. Fenwick/Johnson moved to approve the March 27th Agenda with the addition of presentation by Mike Peloquin. Unanimous support; motion carried.

E. Mike Peloquin. Mike Peloquin gave an update on the current DNR efforts to update the Shoreland Rules. Peloquin discussed that the process is working to form committees and set meetings to gain local input. The NSMB discussed how the NSMP currently takes the place of the DNR Shoreland Standards and that this would continue even after the update.

At this time the NSMB also discussed a memo from the NSMB Staff that talked about the future of the NSMP and if the Board saw a need to address the plan. The NSMB discussed that they will continue the current flexibility process and wait to address the plan until the completion of the DNR Shoreland Standards. One item the NSMB encouraged was that the use of similar language/measurements is needed in future updates so that it makes it easier for local units to adopt the standards.

F. Approval of March 27, 2008 meeting minutes. Fenwick/Cook moved to approve the March 27, 2008 meeting minutes. Unanimous support; motion carried.

G. Resolution to Approve Coastal Program Invoice. Johnson/Fenwick moved to approve the invoice #310109 for the amount of \$4,448.28 and to send it to the Coastal Program for the completion of the STAR Grant. Unanimous support; motion carried.

H. Resolution to approve Payment to ARDC. Cook/Rosati moved to pay \$4,448.31 from invoice # 310109 to ARDC for the completion of the STAR grant. Unanimous support; motion carried.

I. Resolution to Approve Invoice to State of Minnesota. Johnson/Rosati moved to approve the invoice #170000-2008-002 for the amount of \$15,398.40 and to send it to the State of Minnesota for implementation of the NSMB Work Plan between March 1, 2008 and May 16, 2008. Unanimous support; motion carried.

J. Resolution to Approve Payment to ARDC. Sve/Larson moved to approve the invoice #170000-2008-002 and pay ARDC \$19,709.95 for staff services from March 1, 2008 to May 16, 2008. Unanimous support, motion carried.

K. Approval of Amendment to Resolution. Cook/Sve moved to amend the resolution to invoice the State of Minnesota in advance for percentage of \$8,437.43. The amendment will include adding; Whereas, the NSMB was requested to submit the final invoice prior to the next NSMB meeting. Unanimous support, motion carried.

L. Resolution to Approve of Invoice to State of Minnesota. Fenwick/Cook moved to approve the resolution as amended and send an invoice to the State of Minnesota for a percentage of \$8,437.43 for work completed on the remainder of the Work Plan. Unanimous support; motion carried.

M. Approval of Amendment to Resolution. Sve/Cook moved to amend the resolution to pay ARDC up to \$8,437.43 for the remainder of the work plan. The amendment will include adding; Whereas, the NSMB was requested to submit the final invoice prior to the next NSMB meeting. Unanimous support; motion carried.

N. Resolution to Approve Payment to ARDC. Johnson/Fenwick moved to approve the resolution as amended and pay up to \$8,437.43 for staff services for the remainder of the 2008 Work Plan. Unanimous support; motion carried.

Correspondence. The Board was provided with a list of correspondence that was received between March 27th and May 21st 2008. The NSMB discussed the letter received from the Town of Silver Creek. NSMB Staff explained the issue that Silver Creek had with the Node Identification Document, and explained why Castle Danger area had been listed as a Potential Node. The NSMB Staff will make a correction to the plan by sending out a letter to all recipients of the plan detailing the mistake and un-identifying Castle Danger as a Potential Node. A draft letter was also presented to the NSMB to send to the Silver Creek Board of Supervisors.

Fenwick/ Larson moved to approve the draft letter that will be sent to the Town of Silver Creek's Board of Supervisors. Unanimous support; motion carried.

II. Lake County Flexibility Request

Prior to the March meeting the NSMB received a Flexibility Request from Lake County regarding Planned Unit Developments. The NSMB discussed this request after tabling it at the prior meeting. NSMB Staff explained that the TAC had discussed the request. The TAC's general consensus was that the first and second part of the request pertaining to ten acre minimum for PUDs and a minimum of five units were reasonable requests, especially because they pertain to existing resorts only. The TAC talked about the third part of the request and commented that it was still more "restrictive" than the Cook County request in 2006 and that the open space language is important to ensure better management of the PUDs. Matt Huddleston, Lake County Planning and Zoning Administrator discussed the reasoning behind these requests and how they would enable Lake County to better accommodate small resort owners.

Johnson/Rosati moved to approve the Lake County Flexibility Request regarding Planned Unit Developments granting flexibility from the provisions in the NSMP, including; minimum area for a Planned Unit Development, minimum number of units, and maximum density. Unanimous support; motion carried.

III. Document Finalization

Erosion Hazard Area Planning Definition Process

Staff reviewed the Erosion document and noted the additions from the last meeting. Additions included adding more options for providing information to the local units of government to assist with managing erosion hazard areas. There was discussion on the options provided and these options will be explored and funding will be sought in the future. Commissioner Fenwick mentioned that in future NSMB efforts consideration should be taken in identifying ways to more proactively deal with erosion, rather than reactive. Also that identifying ways that land owners can mitigate erosion, whether it's making funds available or performing assessments would be helpful for the local governments.

Fenwick/Cook moved to approve the NSMB Erosion Hazard Area Planning Definition Process Document and distribute the plan. Unanimous support; motion carried.

Innovative Planned Unit Development Research

The NSMB reviewed the Planned Unit Development Document and discussed the benefits this will bring to the local units of government. Councilor Johnson asked that the document be sent to the Planning Commissions as they would be the most beneficial recipients.

Johnson/Rosati moved to approve the NSMB Innovative Planned Unit Development Research. Unanimous support; motion carried.

IV. FY 2008 Annual Report

The NSMB reviewed the Annual Report and discussed the document. The Board discussed combining efforts for Enforcement along the North Shore. There were several drawbacks for this, given the size of the North Shore and entities are satisfied with there current enforcement of the ordinances. However it was discussed that some educational opportunities would be beneficial to the local governments and the NSMB should look into educational opportunities. The Board

asked for more time to review the document before approving it. NSMB Staff will work to gather input from the Board about the report.

V. Coastal Program Enhancements Grant Application

The NSMB reviewed the application. NSMB Staff addressed the changes and explained how the project would differ from the one approved at the March 27 meeting. It was stated that this project would fulfill some of the responsibilities of the NSMB, and is a necessary project.

Resolution to apply for Coastal Funding. Rosati/Cook moved to approve the Grant Application and to submit it to the Coastal Program. Unanimous support; motion carried.

V. MEETING SCHEDULING

The next meeting date was set for July 17th, 2008 at 7pm at the Silver Bay City Hall.

Cook/Musick moved to adjourn the meeting at 9:20pm. Unanimous support; motion carried.

Recording Secretary
Ben VanTassel