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# North Shore Management Board

Wednesday, July 20, 2016 6:00 PM

Lake County Health & Human Services Building

*Two Harbors, MN*

## Meeting Minutes

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Board Members			
Attendee	Representing	Absentees	Representing
Tracy Benson	Grand Marais	Stephen Nazian	City of Beaver Bay
Mike Hoops	Silver Creek Township		
Scott Johnson	City of Silver Bay		
Wendy Gustofson	Duluth Township		
Robin Glaser	City of Two Harbors		
Rich Sve	Lake County		
Jan Sivertson	Cook County		
Pete Stauber	St. Louis County		
<b>Public</b>			
Dan Schutte	Lake Co SWCD	Clinton Little	MN DNR
Sue Lawson	Duluth Township	LeRoger Lind	Silver Creek Township
Christine McCarthy	Lake County	Tim Nelson	Cook County
John Bathke	Resident		
<b>Staff</b>			
Justin Otsea	ARDC	Charlie Moore	ARDC

### I. Welcome and Introductions

- a. The meeting was called to order at 6:00 PM by Chair Mike Hoops. Chairman Hoops welcomed attendees and asked everyone introduce themselves.
- b. Motion to approve the agenda with was made by Rich Sve / Scott Johnson; passed unanimously

### II. Committee Business

- a. Motion to approve September 16, 2015 minutes by Robin Glaser/ Wendy Gustofson; passed unanimously.
- b. Motion to approve ARDC staffing invoice from October 1, 2015 to December 31, 2015, by Scott Johnson/Jan Sivertson; passed unanimously.

- c. Jurisdiction Invoicing-Otsea informed the Board that all invoices for the current fiscal year had been received with payment except for the City of Grand Marais. Additional follow up with the community would take place before the next meeting to resolve the issue.

### III. Project Updates

- a. Management Plan Update–

- i. CMP Update Process-Otsea outlined the planning process scope of work which included two further public meetings to review the plan update content and overall document. He also reviewed with meeting attendees a list of previous CAC and TAC members, and took notes on names which have changed and should be added to the list. Conversation around merging the two committees into one to streamline meetings during the process was held, and agreed upon.
- ii. Discussion on Focus Areas of Update-Otsea facilitated a conversation with board members and meeting attendees regarding a worksheet in their packet outlining each of the areas the NSMB plan discusses. Notes on discrepancies between zoning definitions, and areas worth further exploration were documented. Creating an online fillable form for jurisdictions to provide their input was brought up and endorsed by meeting attendees as a way to move forward with assimilating the information. This would be the primary focus of the next management plan meeting.
- iii. Online Mapping Example- Charlie Moore, GIS Specialist with ARDC provided a tutorial outlining the format the new plan document would look like. Using ArcMap online, ARDC will create a ‘map journal’ which provides for interactive maps along scrolling text, creating a visual appealing, web format. Moore provided a recent example of a similar project completed for the Gitchi-Gami Trail Association which highlights the trail segments (both existing and non-existing), along with shoulder widths, and video clips of riding the existing segments. Moore fielded questions from meeting attendees regarding
- iv. Discussion on Other Plan Update Items- Further areas of exploration to be considered during the plan update was the final topic of conversation. Topics included septic system management, fresh and surface water treatment, impervious surface definition, climate change, among others were identified for further research.

### IV. Other Business

- a. Gitchi-Gami Trail Association (GGTA) Update- Otsea informed the board that the GGTA was currently in the process of completing a scoping document, highlighting proposed alignments for unconstructed segments of the trail along the entire length of the proposed trail. Once completed, members will be updated and can review the document at their leisure.

- b. North Shore Scenic Drive Update: Otsea provided an update on the ‘North Shore Multi-Facility Design Project’, which ARDC has used as a term for the four separate wayside design projects currently ongoing in collaboration with Landscape Architect C.J. Fernandez. Each of the design projects had been completed, culminating in public meeting presentations of the designs in on October 28-29<sup>th</sup>, 2015. Final reports were in the process of being completed, and designs are available for review by contacting Justin Otsea directly, or visiting [www.arrowheadplanning.org](http://www.arrowheadplanning.org).
- c. Next meeting-The next meeting of the North Shore Management Board was scheduled for April/May at Tettegouche State Park in Silver Bay, MN. The NSMB requested staff to create a doodle poll to find a date/time that works for the majority of members.

**V. Adjourn**

- a. There being no additional business, a motion to adjourn was made by Wendy Gustofson/Rich Sve; passed unanimously and the meeting was adjourned.

ATTEST:

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Mike Hoops, Chair

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Justin Otsea, Recording Secretary