
North Shore Management Board

Thursday, February 18, 2010 3:00 PM
City of Two Harbors Council Chamber
Two Harbors, MN
Minutes

Attendee	Representing		Absentees	Representing
Dave Mount	Duluth Township		Mark Russell	City of Beaver Bay
Mike Hoops	Silver Creek Township		Jan Sivertson	City of Grand Marais
Mary Rosati	City of Two Harbors		Scott Johnson	Silver Bay
Peg Sweeney	St. Louis County		Bob Fenwick	Cook County
Rich Sve	Lake County			
Tim Musick	Town of Lakewood			
Andy Hubley	ARDC			
Liz Sarabia	ARDC			

1. Call to Order

The meeting was called to order by Rich Sve at 3:05 PM

2. Change in Business Order

Due to a lack of a quorum at the time the meeting was called to order, the attendees moved to Item II on the agenda - Beaver Bay GIS Parcel Development Project. Andy Hubley gave a short introduction to the project. As this is a pilot project, funded by the Minnesota's Coastal Program, the intent of the project is improved planning for the City of Beaver Bay while developing a model for other entities and is compatible with the efforts of St. Louis County. Due to a change in personnel at ARDC, ARDC has decided to subcontract the project to North Point Geographic Solutions in order to complete the project. There was no action needed on this item as it was strictly informational. Discussion followed regarding the impact, privacy issues, benefits, potential applications.

Quorum was reached and process returned to the agenda order.

3. Approval of the Agenda

Call of motion to approve agenda. Motion by Mike Hoops/Dave Mount; motion passed unanimously.

4. Approval of the July 16, 2009 meeting minutes

Call for motion to approve minutes. Motion by Mike Hoops/Dave Mount; motion passed unanimously.

5. Resolution authorizing payment to ARDC for staffing services to the NSMB for the period of October 1 to December 31, 2009.

Call for motion to approve payment to ARDC in the amount of \$1,510.01. Motion by Peg Sweeney/Mary Rosati; motion passed unanimously.

6. Resolution authorizing submittal of invoice to MN Coastal Program for NSMB GIS Collaborative for the period from October 1 to December 31, 2009.

Call for motion to approve resolution to submit invoice to the Coastal Program in the amount of \$1,893.37. Motion by Dave Mount/Mike Hoops; motion passed unanimously.

7. Resolution authorizing payment to ARDC for staffing services of the North Shore GIS Collaborative for the period from October 1 to December 31, 2009.

Call for motion to approve payment to ARDC in the amount of \$2,524.51. Motion by Dave Mount/Mike Hoops; motion passed unanimously.

8. Resolution authorizing submittal of corrected invoice to MN's Coastal Program for the NS GIS Collaborative from May 2, 2009 to September 30, 2009.

Explanation was offered by Liz Sarabia for the corrected invoice which was increased by \$316.82 to the invoiced amount of \$3,111.80. Call for motion to approve submittal of corrected invoice by Dave Mount/Mike Hoops; motion passed unanimously.

9. Resolution authorizing payment to ARDC of corrected invoice for staffing services of the NS GIS Collaborative for the period of May 2, 2009 to September 30, 2009.

Explanation was offered by Liz Sarabia for the corrected invoice which was increased by \$422.43 to the invoiced amount of \$4,149.07. Call for motion to approve authorizing payment to ARDC of the corrected invoice by Dave Mount/Mike Hoops; motion passed unanimously.

10. Resolution authorizing invoice to MN's Coastal Program for work completed on the NS Oblique Photograph Analysis from October 1 to December 31, 2009.

Call for motion to approve resolution to submit invoice to the Coastal Program in the amount of \$985.54. Motion by Peg Sweeney/Tim Musick; motion passed unanimously.

11. Resolution authorizing payment to ARDC for professional services performed for the NS Oblique Photography Analysis from October 1 to December 31, 2009.

Call for motion to approve payment to ARDC in the amount of \$1,314.16. Motion by Peg Sweeney/Dave Mount; motion passed unanimously.

12. Call for public comments. None heard.

13. North Shore Oblique Photograph Project

Andy Huble provided the background for the project which will be to compile a GIS database using oblique aerial photos taken in 2002 and 2007. This database will allow users see changes structurally to the shoreline, vegetation, development impacts. Kara Kent, GIS Specialist working on this project is no longer with ARDC. In order to continue the project, it was decided to subcontract the project. Two contractors were contacted

and the bid was accepted from North Point Geographic Solutions in the amount of \$5,200. The second bidder, Community GIS Services bid upwards to \$16,000.

Discussion followed regarding the change to a subcontractor, difference in bids, and the final outcome of project. Andy Hubley pointed out that ARDC originally budgeted \$8,800 for the work to be subcontracted. The ARDC contract will be written up to that amount since it was felt that the work may entail cost more than NPGS bid. There was no call for action as the contract will be between ARDC and NPGS.

14. Future of the NSMB

Referring to the discussion that took place at the last NSMB meeting in Silver Bay in October, 2009, Andy Hubley asked for further discussion on the future of the NSMB. He pointed out once the Shoreland Rules Update is in place the role of the NSMB may be limited. A number of members pointed out that the Board, even in light of the new rules, will need to exist. NSMB fills a niche by doing projects such as the obliques analysis. As funding continues to be a concern, options such as DNR funding, EPA, USGS, MPCA funds or even GLF funds should be considered. Andy Hubley said that he and Liz would continue to look at funding sources and opportunities.

15. Coastal Non-Point Pollution Grant Program

Andy Hubley reviewed some of the projects that have been funded through this program such as the erosion forum. He would like the NSMB to apply for funding under this program for a project consisting of researching and gathering as much scientific analyses, reports, and studies then develop a website for this information. A lot of work has been done by many different agencies, but there is no centralized location to obtain this information. It will allow the NSMB to be more effective by providing documentation and resources for substantiating a change, dealing with a problem or issue affecting the North Shore. The total project cost would be \$7,000; \$3,500 would be from the Coastal Program, \$3,500 contributed by the NSMB. Discussion followed regarding how, why and who would be completing the work.

Resolution brought forward authorizing the application to MN's Coastal Non Point Pollution Control Program for an Analysis of North Shore Watershed Plans and Studies and Resource Development for NSMB Website. Call for motion to approve the application and proceed with project. Motion by Dave Mount/Tim Musick; motion passed unanimously.

16. Correspondence

Review of the items that were listed. There was some discussion regarding the Split Rock and Two Harbors campgrounds expansion and the problems that arose for these two projects. Also discussion included zoning authority and erosion problems.

17. Adjourned - Motion by Peg Sweeney/Mary Rosati.

Note: Next meeting was schedule for May 20th, time and location TBD.

ATTEST:

Rich Sve, Chair

Elizabeth R. Sarabia, Recording Secretary